
AGENDA

ASTORIA PARKS & RECREATION ADVISORY BOARD

Wednesday, December 7th, 2016
6:45 AM
2nd Floor Council Chambers
1095 Duane Street, Astoria OR 97103

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES**
 - A. SEPTEMBER
 - B. OCTOBER
4. **PUBLIC COMMENT**
 - A. Individuals must state full name and address
 - B. Each individual is provided 2 minutes
5. **PRESIDENT HERNANDEZ**
 - A. What do you hear?
6. **EMPLOYEE RECOGNITION**
7. **OLD BUSINESS**
 - A. Parks Foundation Update
 - B. Implementation of the Parks and Recreation Comprehensive Master Plan
 - a. Developing Parks and Facilities Maintenance Plans
 - b. Capital Improvement Plan
 - c. Site-specific park improvement plans (Shively & McClure)
 - C. Proposed Scandinavian Immigrant Monument at Peoples' Park
8. **NEW BUSINESS**
 - A. Youth Swim Team Lane Rentals
 - B. Holiday Aquatic Center and Recreation Center Promotion
 - C. Request for Qualifications for Shively and McClure Park Site Planning
 - D. Goal Setting
9. **STAFF REPORTS**
 - A. **MAINTENANCE:**

Grounds

- Worked with USCG's Alert crew to do maintenance projects at Tapiola Park, Alameda Park, and Customs House. USCG added playground chips, mulch, picked up litter and raked leaves
- Working with CenturyLink and City Engineering to replace a merry-go-round displaced by utility work within Alderbrook Park

- Leaf cleanup in parks and parking lots
- Repaired storm damage to boardwalk section of Cathedral Tree Trail (pictures attached)

Facilities

- Built paddleboard shelter to store boards safely and accessibly for Recreation users
- Finished work at Shively Hall, repaired siding, pressure washed exterior of building, replaced small roof on SW side of building
- Pressure washed exterior of Aquatic Center

Oceanview Cemetery

- Four cremation burials, 1 full burial carried out
- Beginning capital improvement projects to provide greater energy efficiency and improvements to Chapel and Cemetery Shop
- Replaced deficient electrical panel in shop
- Replacing leaking glass brick windows in chapel with energy efficient double paned windows

CHIP-in

- Final CHIP In of the season @ LaPlante Park on October 22nd 1-4pm
- Arbor Care donated a Big Leaf Maple to serve as a replacement for the eventual demise of the Big Leaf Maple that was cabled to save it earlier this year
- Volunteers raked leaves and cut back brush
- 12 attendees

B. AQUATIC CENTER:

Swim Lessons

We will be sending 4 Aquatic staff to Sunset Pool to be trained as American Red Cross Water Safety Instructors. The Red Cross does a wonderful job teaching how to teach, whether it's swim lesson or cpr instruction, they give instructors the tools and resources needed to be successful. The class will be held Jan 15-16.

Facility Maintenance

We recently acquired a pool vacuum (automatic). For some time staff had to drag out a large handheld vacuum and do the job by hand. It was so difficult and time consuming it was not being done on a regular basis. Now the new vacuum can be dropped in the pool at night and pulled out in the morning. Regular vacuuming improves water quality, clarity and customer satisfaction.

C. RECREATION:

After School/ Day Camp Program

The after school program ran at the ARC in November with several no school days due to parent teacher conferences and no school days. Our fall programming has included a focus on fall harvest education, festive crafts and science. Staff are also planning holiday themes and activities for the month of December when there is a winter break from school.

Volleyball

Adult drop in volleyball was held twice a week at the Astoria Middle School in October and November and will continue to be held one evening a week in December.

Youth Basketball League

The youth basketball program began practicing the beginning of November for 5th and 6th grade boys and girls. Staff continue to implement the new system for splitting up teams with a first practice/ skills day followed by the coaches selecting players after the practice is over in a draft type setting. Staff worked with high school boys basketball coach to also add coaches clinic providing coaches with practice curriculum and demonstrating drills that emphasize fundamental skills. Additionally, Coach Goin assisted in evenly splitting up the teams. Registration numbers have increased slightly for the youth league compared to last year's numbers with the older players. This year, staff also worked with the high school boys basketball coach to restructure our 1st and 2nd grade program. This program includes small teams and a 4 on 4 model of play where play is more evenly distributed to each player and coaches are more interactive with the game.

Men's Basketball league

This year staff are looking at restructuring the Men's League Basketball program. After several years of increasing difficulty finding staff to officiate in the basketball program, we have reached a point where we no longer have referees to work in the program. Staff are looking in to offering open gyms and other alternative programs which don't include referees and traditional games. We will continue to recruit and train referees, so that ideally down the road we have the option to run organized leagues or tournaments in the future.

Fitness Classes

During the fall, staff have worked on promoting the fitness program at the Recreation Center. Fitness coordinator Libby Lawrence has reached out to the MOMS club and the Coast Guard spouses association to speak at their monthly membership meetings about the programs we offer.

Staff have begun working on the adult fitness class schedule for the upcoming New Year. We have hired four new instructors and are looking at three potential new classes to add to the fitness schedule. In addition to these changes, staff are working on a special promotion for January which meets weekly for participants to try a different exercise class.

Gobbler Gallop Fun Run

Staff organized the annual Gobbler Gallop on Thanksgiving Day. The weather was not cooperative, there was a steady downpour of rain that morning. However 35 of the 50 registered people participated and braved the wet conditions.

D. LIL SPROUTS/POP:

Lil' Sprouts Academy

Lil' Sprouts has been pretty busy this month, and we currently have waitlists in almost all of our classrooms. Our lowest attended class is our Infant room, however we have many people looking to enroll, they are just waiting to actually have their babies. Infant care is very limited in Clatsop County, so it's not uncommon for families to get on a waitlist as soon as they find out they're expecting.

Like every year, we are currently faced with the challenge of Hand Foot and Mouth Disease. For now we have multiple cases, but they all seem to be contained to one classroom, which is good. While it doesn't pose a danger or major threat to our kiddos, it can definitely cause quite a bit of discomfort. Medical professionals in the area have said that they are seeing it everywhere and that for some reason this year it has been especially bad. We constantly clean, sanitize, and monitor kiddos with possible symptoms.



On Wednesday, Nov. 23rd, our Sunflower Classroom (3 and 4 year-olds) decided to host a special Thanksgiving lunch, and invite their parents. Staff helped pick out menu items that would be easy, and fun for the kiddos and their families. We were really happy with the attendance, and hope to make it a tradition each year, as well as include all classrooms if possible.

As we approach the holiday season, classrooms are preparing for our annual door decorating contest. This year we have decided to decorate with a specific theme, and the theme is Holiday Books. Judges will see door decorations representing The Grinch that Stole Christmas, Polar Express, The Nutcracker, The Littlest Elf and Frosty the Snow Man. A large part of the judging will be done based on child involvement, and we're really excited to incorporate these books into their regular daily routines and lessons. Parks Director, Angela Cosby will bring various community members to Lil' Sprouts to judge the doors, and meet staff and kiddos.

Port of Play

Port of Play attendance has been a little bit "hit and miss", but weekends and wet days tend to bring in bigger numbers. Parent's Night Out is running every Saturday (except holiday weekends), and has consistent participation of 10-15 kids.

10. UPCOMING EVENTS

- 3rd and 4th grade basketball registration begins, Dec 5th @ Astoria Recreation Center
- Parents' Night Out, Every Saturday (Except 12/24 & 12/31), 6:00pm-9:30pm @ Port of Play
- Astoria High School Swim Meet, Dec 10th, All Day, Facility Closed @ Aquatic Center
- Staff Holiday Potluck Party, December 12th, 6 PM – 8 PM @ Armory
- Judging For Lil' Sprouts Door Decorating Contest, Dec 16th @ 10:030 am @ Lil' Sprouts Academy
- Dec 19- 30 – Winter Break Day Camp is held at the Astoria Recreation Center
- Winter Break Extended Slide Hours, Dec 19th – 30th, 1 PM – 7 PM @ Aquatic Center
- New Year's Day Fun Run, Jan. 1st, 2017, 11am (registration @ 10:30), @ Maritime Memorial Park

11. FUTURE MEETINGS

- (a) January 25, 2016 @ 6:45 AM in City Hall, Council Chambers
- (b) February 22, 2016 @ 6:45 AM in City Hall, Council Chambers

Parks Advisory Board Meeting Minutes September 28, 2016

Tammy Loughran called meeting to Order at 6:45 am.

Present- Tammy Loughran, Jessica Schleif, Andrew Fick, Eric Halverson, Aaron Crockett, Howard Rub, and Michele Tompkins.

Absent- Norma Hernandez and Jim Holen.

Staff- Angela Cosby, Jonah Dart-McLean, Terra Patterson, Erin Reding, Mark Montgomery, and Genesee Dennis.

Approval of Minutes

- A. July 27, 2016 minutes were approved with the following corrections: The spelling of Mick Hague and Michele Tompkins' names.

Public comments

1. George (Mick) Hague, 1 3rd Street, Astoria, said he wanted to remind people that the park survey results received well-deserved awards. He also reminded Board members and Staff of the emails he sent regarding his concerns about selling parks, which were also expressed in the survey results. He knew the City was the only group interested in selling parks, and the math used to justify their reason does not stand up. He has sent data supporting his concerns via email. He asked the Board to keep the parks in mind, not the real estate. At the 9th Street Park, he found the notice about herbicide wrapped around a pole. He suggested the paper have a piece of cardboard behind it to keep it flat and open so that people could read it. Along the Riverwalk, garbage cans at 10th and 11th Streets have been cleaned up a bit, but the one on 11th Street still needs more elbow grease. He thanked the Board and Staff for being at the meetings at 6:45 am to represent the City.

President Pro Tem Loughran

- A. What do you hear- Michele Tompkins has heard people are very pleased with the work done at the Aquatic Center, especially the signage. On behalf of a resident, she asked for an update on the maintenance at Post Office Park. According to the Parks Master Plan, maintenance is done weekly, but apparently, no maintenance has been done for the last six weeks. Jonah Dart-McLean said generally, the weekly maintenance is done during the busy summer season when the City has a temporary crew. Currently, there are only two maintenance employees, who focus on the worst properties. Andrew Fick said he has heard good things about shared use of the athletic facilities and parks with the school. The only concern he heard was that the drinking fountains at Evergreen Fields were not working. Howard Rub said word was getting out about the financial concerns. Someone had asked him why the City was getting grants for new parks when the City does not have enough money. Jessica Schleif said it was exciting to hear the Parks Department has received grants and recognition for all of the work that went into the master plan.

Employee Recognition

- A. Director Cosby recognized Terra Patterson and Erin Reding as the September employees of the month. Erin Reding said she was happy that her job was making a difference. Terra

Patterson added that the extra work over the summer was a bit intimidating at first, but she accomplished a lot and did a good job.

Old Business

- A. Tammy Loughran gave an update on the Parks Foundation's summer events. Tee shirts from the OK can still be purchased at the Recreation Center. The Foundation's next meeting will be in October.

New Business

- A. Director Cosby announced that Genesee Dennis was recently hired as the Interim Aquatic Center Supervisor. Genesee Dennis introduced himself to the Board and reviewed his professional skills and experience. Director Cosby explained why the City needed to hire an interim supervisor while conducting the search for an employee and noted that the new supervisor position would eliminate some inefficiencies. The City will continue to take applications for the Aquatic Center Supervisor position through October 14th.
- B. Director Cosby updated the Board on the Aquatic Center's annual closure. The cause and source of the leak has been determined. The City is accepting bids for the repair work and the Parks Department is working with the Engineering Department to prevent future erosion around the leaking pipe.
- C. Director Cosby announced that the Parks Department recently received two awards for their Parks Master Plan. She briefly described each award and said Parks Board members, City Council members, and the Citizens Advisory Committee members would all be invited to attend the awards banquet in the fall.
- D. Director Cosby updated the Board on the grant received to develop site plans for Shively and McClure Parks, which was a top recommendation in the Parks Master Plan. She explained how the grant impacts City funds. Work will begin in the fall when the City hires a contractor and the site plans will be complete by June 2017.
- E. Director Cosby gave an update on Greensmith Landscaping, the company hired to maintain 11 of Astoria's tourist related sites. She asked the Board to provide feedback on this contract since it is new. Several Board members reported seeing the crews at work and agreed the company was doing good work.
- F. Director Cosby notified the Board that in September, the City gave Greensmith permission to use herbicides so the weeds could be treated before the rainy season. She noted that Staff is making the Board and public aware of the herbicide use, per the Herbicide Use Policy. The Board, Staff, and the public discussed the policy, noting the following key comments:
 - Jessica Schleif believed the policy pertained to non-cosmetic uses of herbicides, but Greensmith's use seemed cosmetic.
 - Staff confirmed for Mr. Hague that herbicides are used to remove and reduce weeds in grassy areas and prevent weeds in garden beds.
 - The policy allows the Director to approve herbicide use in areas where mechanical removal of weeds is not sufficient. The policy does not refer to cosmetic use, garden beds, or turf. Greensmith has been tasked with bringing parks up to an A Level of Care, as defined in their contract with the City and consistent with industry standards.

- The policy and the list of herbicides used are published on the department's website. Signs posted at the parks are required by the policy and Staff will be ordering signs that are more permanent.
 - Mr. Hague said 9th Street Park is full of weeds, has drainage problems, and needs trash picked up daily. Even if herbicides are used, the drainage problems will need to be fixed before grass will grow at that park. He wanted to know which herbicides were used and asked that the Parks Board meeting minutes be published on the City's website.
 - Staff noted parks recently treated with herbicide were parks without playground equipment. Fort Astoria was avoided because the garden at Fort George is adjacent to the park.
- G. Director Cosby updated the Board on efforts to inventory the trees on Parks properties and explained the inventory will allow Staff to be more proactive about tree maintenance. The Parks Department will ask City Council to approve a contract with Arbor Pro on the advice of a team of community partners that reviewed the proposals. The inventory project must be complete by June 1, 2017.
- H. Director Cosby announced that cleaning at the Aquatic and Recreation Centers has begun. She explained why a contractor had been hired to do the cleaning and asked Board members to provide feedback on the cleanliness of the facilities in a few weeks.
- I. Director Cosby presented Mark Montgomery with a 10-year pin and thanked him for his dedication to the Parks Department. Mr. Montgomery shared his memory of working on the Garden of Surging Waves.

Staff Reports

The following reports were presented to the Board as part of the agenda packet:

- A. Maintenance
- B. Aquatic Center
- C. Recreation
- D. Lil Sprouts/Port of Play
- E. Upcoming Events
 - CHIP-in at Violet LaPlante Park on October 22, 2016
- F. Future Meetings
 - October 26, 2016 at 6:45 am in City Hall, Council Chambers
 - December 7, 2016 at 6:45 am in City Hall, Council Chambers

Non-Agenda/Miscellaneous Business

1. Director Cosby described the Oller Trust and explained how the trust provides swimming opportunities to underserved communities. She also asked Board members to participate in the next CHIP-in event.

Next meeting will be held Wednesday, October 26, 2015 at 6:45 am at the Astoria Recreation Center.

Parks Advisory Board Meeting Minutes October 26, 2016

Chairperson Norma Hernandez called meeting to Order at 6:50 am.

Present- Norma Hernandez, Andrew Fick, Tammy Loughran, Jim Holen, Eric Halverson, Aaron Crockett, Michele Tompkins, and Howard Rub.

Absent- Jessica Schleif

Staff- Angela Cosby, Laura Worwood, and Erin Reding.

Public comments

1. George Hague, 1 3rd Street, Astoria, said he and others would like the opportunity to provide the City with input about the improvements planned for 9th Street Park. He hoped the Parks Board would take public comments when they consider the improvements. He also hoped concerned citizens would encourage the Parks Board to be more involved in the 9th Street Park improvements.

President Hernandez

- A. What do you hear- President Hernandez heard some negative comments about the circle swimming, which allows each lap lane to accommodate more than one swimmer at a time. People get frustrated when swimmers in the same lane are swimming at different speeds. Director Cosby said Staff is working on signage to designate a fast, medium, and slow lane. Michelle Tompkins reported on a fallen tree at Cathedral Tree Trail. Jim Holen said Pioneer Cemetery looked nice without the fencing, which was removed as a Boy Scout project. Andrew Fick was glad that Terra Patterson worked with the high school coaches on youth programs. Eric Halverson reported that Clatsop Community College planned to begin offering intermural sports at their indoor track. Director Cosby confirmed the College had already contacted the Parks Department to discuss which sports are not currently being offered in the community. She planned to serve on a panel to help establish the College's intermural sports program. Mr. Holen noted an informal morning basketball club might be interested in using the College's indoor facility.

Employee Recognition

- A. Erin Reilly recognized Laura Worwood as the October employee of the month. Laura noted how much she loved her job and how much she appreciated Ms. Reilly.

Old Business

- A. Tammy Loughran said she would have an update on the Parks Foundation at the next meeting.
- B. Director Cosby updated the Board on efforts to implement the Parks and Recreation Comprehensive Master Plan. Current projects include the tree inventory, park maintenance plans, and site plans for Shively and McClure Parks. Jim Holen suggested the picnic shelter at Shively Park be included in the maintenance plan.

New Business

- A. Director Cosby reported that 13 headstones at Oceanview Cemetery were tipped over recently. Staff worked with Astoria Granit Works to replace the headstones and filed a police

report with the Warrenton Police Department. The families who own the headstones were notified of the vandalism and given an estimate of the cost to repair any damage. Total damages are estimated to be about \$10,000. Eric Halverson said he spoke with someone who wanted to offer an award for information about who did the damage. He had referred this person to Parks Staff.

- B. Director Cosby reported that trailer locks were broken and a chainsaw and two blowers were stolen from the CHIP-in trailer housed behind a locked gate in the maintenance yard. The loss is estimated at about \$1,600.

Staff Reports

The following reports were presented to the Board as part of the agenda packet:

- A. Maintenance
- B. Aquatic Center
- C. Recreation
- D. Lil Sprouts/Port of Play
- E. Upcoming Events
 - Pumpkin Carving – October 28th from 6:00 pm to 8:00 pm at Port of Play
 - Parents Night Out - Saturdays except October 29th from 6:00 pm to 9:30 pm at Port of Play
 - Monster Bash – October 31st from 5:00 pm to 7:30 pm at the Astoria Armory
 - School's Out Day Camp – November 2nd through 4th at the Astoria Recreation Center
 - Gobbler Gallop – November 24th at 9:00 am at Maritime Memorial Park
- F. Future Meetings
 - December 7, 2016 at 6:45 am in City Hall, Council Chambers
 - January 25, 2017 at 6:45 am in City Hall, Council Chambers

Non-Agenda/Miscellaneous Business

1. Director Cosby asked Board members to gather feedback about the cleaning at the Aquatic Center because the City has hired a new contractor to do the work.
2. Andrew Fick thanked Staff for supporting the Healthy Homes Project hosted by the Domestic Violence Council.
3. Director Cosby confirmed Staff had enough judges for Monster Bash, but volunteers were still needed to help run booths and watch the front door. She expected about 1,000 kids.

Next meeting will be held Wednesday, December 7, 2016 at 6:45 am at City Hall in Council Chambers.



CITY OF ASTORIA

Founded 1811 • Incorporated 1856

November 16, 2016

MEMORANDUM

TO: MAYOR AND CITY COUNCIL

FROM:  BRETT ESTES, CITY MANAGER

SUBJECT: SCANDINAVIAN IMMIGRANT MONUMENT, FURTHER DIRECTION NEEDED

DISCUSSION

During the Monday, August 15th regular meeting, City Council gave direction to establish an agreement that meets the needs of the Astoria Scandinavian Heritage Association (ASHA) and the Parks and Recreation Department to construct and maintain a Scandinavian Immigrant Monument at People Place Park. Since the City Council provided this direction, Parks staff has been working with Loran Mathews, Astoria Scandinavian Heritage Association President, to come to a mutually agreeable maintenance plan; however, this has been achieved.

Department Staff, Spring 2016

Prior to the proposal being presented to City Council, Parks and Recreation Department staff reviewed the proposal and provided feedback in Spring of 2016 regarding maintenance needs and shared concerns about the Parks and Recreation Department's ability to maintain the monument. Staff shared that over the past decade we have seen some unattractive sites as well as hazardous conditions develop, and citizens demanding higher levels of care.

At the conclusion of these conversations, staff shared the success that partners like the Friends of the Astoria Column and the Friends of McClure Park have had in making additions and improvements to Park sites in conjunction with adopting the site and assisting with maintenance responsibilities. Staff suggested that ASHA consider their ability to contribute to the maintenance of the monument and Park as it would be needed to keep the monument in a safe and attractive state and expressed that based on recent discussions relating to the Parks and Recreation Comprehensive Master Plan that Park Advisory Board Members may also have concerns about adding an additional park amenity/requirement without the resources to maintain it.

Parks and Recreation Advisory Board, June 2016

During the June 22, 2016 Parks and Recreation Advisory Board meeting, Loran Mathews, and Carol Lyngstad (ASHA Treasurer) presented the proposal to the Parks and Recreation Advisory Board. The presentation included images and a description of the proposed monument and surrounding site. Loran and Carol added that the monument could help fill Astoria's shortage of urban plazas identified in the Parks and Recreation Comprehensive Plan

and that there is a large amount of support in the community for the monument and volunteers could help maintain the site.

Following this presentation, Park and Recreation Advisory Board members and the ASHA representatives discussed partnering together to build a low maintenance design and how to maintain the monument and park. ASHA representatives stated that they had a large number of multi-generational volunteers able to assist with maintenance of the monument and park, and believed they could make adoption commitments, to the park and set an example for the City and community on how to establish future partnerships, as recommended by the Parks and Recreation Comprehensive Master Plan.

Based on this discussion and ASHA's commitment to adopt and maintain the sites, the Parks and Recreation Advisory Board provided a recommendation based upon a formal adoption agreement of the park. The Parks and Recreation Advisory Board concluded that the ASHA would need to include not only fundraising for construction but for the monuments ongoing care and maintenance and unanimously agreed to recommend the Scandinavian monument project to City Council contingent upon a formal park adoption agreement.

City Council, August 2016

During the August 15, 2016 regular City Council meeting, Loran and other ASHA members presented the proposal to the City Council. The presentation included the images and a description of the proposed monument and surrounding site. Following the presentation, City Council discussed an agenda item to provide direction for a possible Scandinavian Immigrant Memorial Monument to be located at People Place Park. During the Council meeting, ASHA shared a perspective different from the Park's Board presentation that they were an aging group and "too old to volunteer" to maintain the monument and adopt the Park and without the resources to do so. At the conclusion of this discussion, City Council gave direction to establish an agreement that meets the needs of the Astoria Scandinavian Heritage Association (ASHA) and the Parks and Recreation Department to construct and maintain a Scandinavian Immigrant Memorial Monument at People Place Park.

Department Staff, September 2016

Since City Council provided this direction, staff has been working with Loran Mathews, Astoria Scandinavian Heritage Association President to create a mutually agreeable plan. To try and bridge the gap, Parks staff asked if ASHA would be willing to commit to maintaining just the monument versus the entire park site. They responded that they could not, and that they do not have the resources or volunteers to make any commitments. I explained that although ASHA was not asking the City for funds to build it, ASHA was asking to build it on City land, and asking to City to care for and maintain it, which comes at a cost. Staff concluded the conversation explaining, that although they believe the Scandinavian Immigrant Monument would be a wonderful addition to People Place Park, the Parks Department is struggling because under current funding scenarios they do not have the ability to maintain it without taking away maintenance resources from other parks in the City. Staff has reviewed how the increased maintenance requirements at People Place Park with the monument (and increased pedestrian traffic) would reduce resources for maintenance at other park sites. This would in effect decreased maintenance at those other parks, assuming there would not be additional City funds budgeted specifically for maintaining this park.

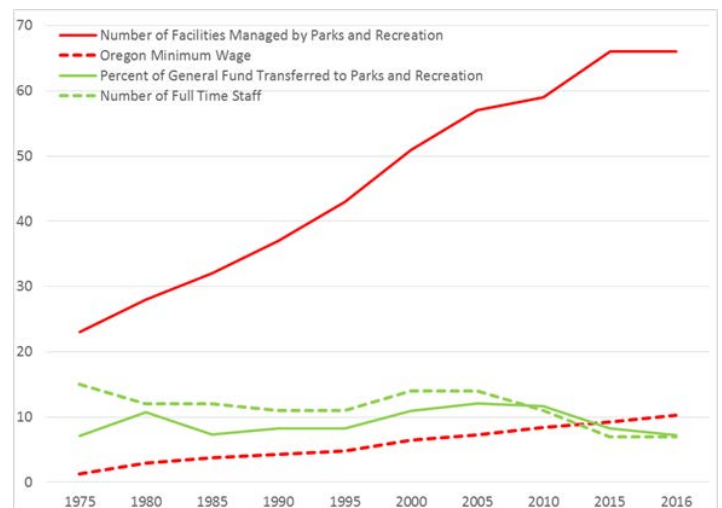
Currently, the City contracts with Greensmith Landscaping to provide grounds maintenance at People Place Park, while the Parks and Recreation Department staff are responsible for garbage removal, tree trimming, and the various unforeseen maintenance needs. Below is a chart representing our current standard annual maintenance costs in addition to the maintenance the monument would require.

Work Description	Estimated Labor Per Occurrence	Occurrences per Year	Total Annual Cost
Work currently being contracted and completed by Greensmith			
Spring cleanup	6 - 7.7	1	\$270
Mowing and trimming of all turf areas, including cleanup after maintenance of all sidewalks, drives, etc.	2.5 - 3.2	27	\$3,038
Edging of all sidewalks, driveways and curbs	1.25 - 1.6	14	\$788
Flower beds' chemical and manual weeding and deadheading	0	22	\$0
Fertilizing flower beds and containerized flowers	0	3	\$0
Landscape planting bed and tree base weed removal by chemical and manual means	4 - 5.1	4	\$720
Fall Cleanup, includes summer and annual flower removal	5 - 6.4	2	\$450
Applications of fertilizer and weed control to all turf areas	1 - 1.3	2	\$265
Aerating of turf	3 - 3.9	1	\$135
Shrub shaping	4 - 5.1	6	\$1,080
Shrub fertilization	2 - 2.6	1	\$90
Total	20.75 - 39.5		\$6,836
Work currently being completed by Parks and Recreation Department Staff			
Debris pick up and removal	0.25	104	\$1,560
Tree trimming	6	1	\$300
Total			\$1,860
Current total cost to maintain Peoples Park in its current state			\$8,696
Additional work that would need to be performed with the addition of the Scandinavian Monument			
Pressure Washing	16	2	\$1,280
Graffiti Removal	.25 - 6	12	\$1,600
Herbicide Application	2	2 - 3	\$670
Additional Time weed-eating around hardscapes	0.5	27	\$540
Additional time blowing debris from hardscapes	0.5	27	\$320
Additional Garbage Collection	0.25 - .5	146	\$2,860
Total			\$7,270
Cost to maintain Peoples Park with the addition of a Scandinavian Monument			\$15,966

plus compounding 3% annual inflation

FY 2017 - 2018	\$16,445
FY 2018-2019	\$16,938
FY 2019 - 2020	\$17,446
FY 2020-2021	\$17,970
And so on ...	

As you can see the needed annual maintenance cost would be minimal with the proposed low maintenance design. The challenge is the Parks and Recreation Department's requirements far exceeds its resources, and the addition of any park land or amenity without the resources to maintain it will only increase the imbalance. As you are aware, staff is preparing an analysis of funds needed to sustain current levels of services or conversely options for Parks service cuts, should additional funds not be secured. If Council provides direction that the City should maintain the monument, this will be factored in to the overall analysis of funds needed to sustain the Department in the future, or conversely will be factored in as an item to remain in place should service cuts in other areas be needed.



The issue at hand before City Council is a request for Council to provide clarification as to the intent of the motion where it was stated an agreement should be developed that meets the needs of ASHA and the City. Both ASHA and Parks staff feel that having additional direction from Council would provide better clarity. Representatives from ASHA and Park's staff will be present to answer questions.

RECOMMENDATION

It is recommended that Council provide direction regarding the Scandinavian Immigrant Memorial Monument at People Place Park and their intent for maintenance responsibilities.

By: Angela Cosby
Angela Cosby
Director of Parks & Recreation



ASTORIA SCANDINAVIAN HERITAGE ASSOCIATION

P. O. BOX 34, ASTORIA, OREGON 97103 USA

PROPOSAL FOR MEMO OF AGREEMENT:

1. The Astoria Scandinavian Heritage Association (ASHA) will develop a design to enhance the current city park located between 15th and 16th street on the Astoria Riverwalk. The Scandinavian Immigrant Park will honor the thousands of Scandinavian immigrants who settled in the North Coast region and whose values are imprinted in our community.
2. ASHA will work with the City of Astoria Parks and Rec Department, Engineering Department, Community Development, Historical Landmarks Commission, and Design Review Committee and others as necessary to develop a design that is as low maintenance and permanent as possible.
3. ASHA will provide for power washing the completed park twice a year for three years.
4. ASHA will organize the Scandinavian community (ASHA, festival committee, lodges) for spring "Chip-In" park clean-up in the spring for three years.
5. ASHA will work with community service groups that may want to "adopt" the park as a service project.
6. ASHA will encourage members of the Scandinavian community to continue to assist in park maintenance and clean up in the future and to renew this agreement at its conclusion.

Signed: _____
Loran Mathews, President

Date: _____

Rationale:

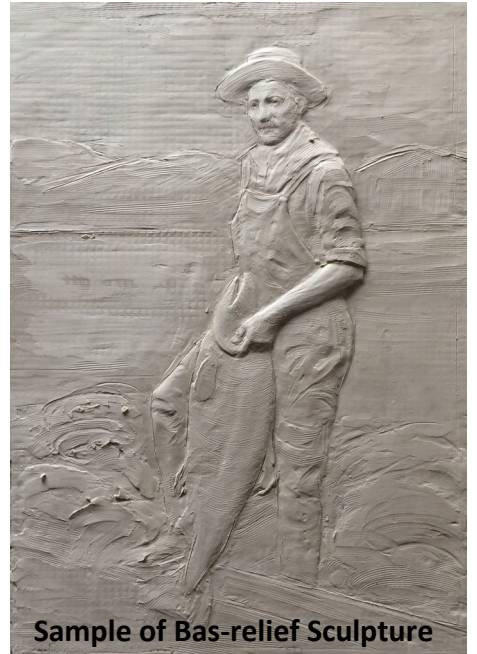
Members of the Scandinavian Immigrant Park Committee have been meeting with the City of Astoria Parks and Rec director since the fall of 2015. In June 2016 AHSA presented their design proposal to the Parks and Rec board and received authorization to present to the City Council. In August 2016 Councilor Zetty Nemlowill made a motion seconded by councilor Russ Warr for the City of Astoria Park and Rec Department to make an agreement with ASHA that both groups can live with so that this civic project can move forward. Members of the Immigrant Park Committee met with Parks and Rec Director Cosby and there was discussion concerning misunderstanding between what the Parks and Rec Board thought they had agreed to and what the City Council had approved. In discussing these differences with City Manager Bret Estes and after his discussion with Mayor LaMear it was decided that we should discuss this further with the City Council at their meeting on Nov. 21.

Momentum for the Scandinavian Immigrant Park proposal is at a standstill until the Astoria Scandinavian Heritage Association receives approval from the City to proceed. We are proposing an agreement that we feel can be accomplished by our members and hope that we can move forward as soon as possible as our project has been well received both locally and from outside the immediate area. Several donors are anxious to move forward with design, costs and construction.

Scandinavian Immigrant Park Proposal



Street View from Marine Drive



Sample of Bas-relief Sculpture

The **Astoria Scandinavian Heritage Association** is the non-profit partner of the Astoria Scandinavian Midsummer Festival Association.

The **Mission of ASHA** is preserve traditional Scandinavian culture and heritage through educational opportunities in areas of customs, language, food and the arts and to educate the citizens of Clatsop County and surrounding areas about the culture and heritage of the Scandinavian countries.

City of Astoria: According to the 1910 census there were 9599 inhabitants in Astoria and 35 % of the population identified as Scandinavian. The proposed Scandinavian Immigrant Park will honor the immigrant tradition that brought thousands of Scandinavians to Oregon's North Coast in the late 1800s and early 1900s. It will be erected in a public space to make locals and visitors aware of the ethnic heritage that contributed immensely to the fabric of our community. It will honor families that said their last good-bye in Scandinavia and moved to Astoria to become Americans. The park will educate locals and visitors about the City's rich history that has been influenced by its citizens from Scandinavia.

The proposed **Scandinavian Immigrant Park** will fill a need mentioned in the City of Astoria Parks and Rec Master Plan for more urban plaza space. ASHA intends to work with Parks and Rec throughout the planning process to gain their input and approval for the design. The proposed park is NOT a new park but an enhancement to a current park already under Parks and Rec jurisdiction.



Footprint of proposed park enhancement

The **proposed park** is at the site of the former People's Park on Marine Drive between 15th and 16th. The park is bordered on the north by the Astoria Trolley tracks, the River Walk, and the Columbia River. Marine Drive is on the south and the park is close to the Welcome to Astoria sign and the Columbia River Maritime Museum. The park will be visible, accessible, and welcoming.

Details and more information are available at:
www.fromscandinaviatoastoria.org



CITY OF ASTORIA
Founded 1811 • Incorporated 1856

MEMORANDUM

DATE: October 31, 2016

TO: MAYOR AND CITY COUNCIL

FROM: BRETT ESTES, CITY MANAGER

SUBJECT: RESOLUTION AMENDING FEE SCHEDULE FOR ASTORIA
AQUATIC CENTER

DISCUSSION

The mission of the Astoria Parks and Recreation Department is to provide lifelong learning, wellness, and well-being through recreational opportunities and is dedicated to the preservation of natural resources, open spaces and facilities that inspire and bring neighbors together. To assist in achieving the goal of increasing recreational opportunities for youth it is proposed that a rental rate for youth swim teams to practice be adopted.

Swimming provides recreation, and therefore better health. It offers safety from drowning, the opportunity for mastering a skill and a place to interact socially. Children who learn to swim early, not only have a safety benefit non-swimming children lack, but an opportunity to enrich their lives through recreation. Incorporating a lifelong leisure activity such as swimming at a young age will improve the children's health as only one-quarter (24.8%) of youth are engaged in moderate-to-vigorous physical activity for at least 60 minutes daily. While obesity and the onset of type 2 Diabetes in youth continues to rise and school and community based youth athletics are often a child's only outlet for physical activity.

The Astoria Aquatic Center partners with the Astoria School District and the North Coast Swim Club to provide space within the lap pool for their youth swim team members to practice. The Astoria Aquatic Center's current lane rental fee is \$25.00 per lane per hour, however with daily practices lasting several hours neither the Astoria School District nor the North Coast Swim Club can afford the \$25.00 per hour rate.

In order to keep the Astoria Aquatic Center accessible to our community's youth, it is suggested that in addition to our current \$25 per lane per hour rental fee an additional rental option specifically for youth swim teams to practice be added to the fee resolution at a reduced rate of \$5 per lane per hour. It is proposed that this additional rate be

effective November 8, 2016, and that the Youth Swim Team Lane Rental be contingent upon the rented space being used by youth swim teams for the purpose of practicing for a minimum of one hundred hours per year, and all participants purchasing a monthly or daily pass. Following this increase, it is proposed that the Youth Swim Team Lane Rental Fee be increased to \$10 per lane per hour effective November 1, 2017.

The current and proposed Astoria Aquatic Center Fees are shown below:

AQUATIC CENTER	CURRENT		PROPOSED	NOTES
<u>Drop In</u>				
Youth	\$5.50		No Change	
Adult	\$7.50		No Change	
Family	\$18.00		No Change	
<u>Aquatic Center Monthly Pass</u>	<u>Reg. Rate</u>	<u>Cont. ACH Rate</u>		
Youth & Senior	\$50.00	\$40.00	No Change	
Adult	\$60.00	\$50.00	No Change	
Family	\$80.00	\$70.00	No Change	
<u>Joint Aqua Center & Rec Center Monthly Pass</u>	<u>Reg. Rate</u>	<u>Cont. ACH Rate</u>		
Youth & Senior	N/A	N/A	No Change	
Adult	\$80.00	\$70.00	No Change	
Family	\$100.00	\$90.00	No Change	
<u>Punch Pass Redemption</u>				
Youth & Senior	\$5.00		No Change	*The sale of punch passes have been discontinued. However, previously sold passes are still honored at the listed redemption rates.
Adult	\$7.00		No Change	
Family	\$18.00		No Change	
<u>Swim Lessons</u>				
Group Lessons	\$50.00		No Change	
Private Lessons	\$155.00		No Change	
<u>Monthly Locker Rentals</u>	<u>Reg. Rate</u>	<u>Cont. ACH Rate</u>		
	\$15.00	\$5.00	No Change	
<u>Rentals/Misc.</u>				
Lane rental (per lane, per hr.)	\$25.00		No Change	*Includes admission for up to 5 individuals
Youth Swim Team Lane Rental (per lane, per hour)			\$5.00	*Contingent upon youth swim team renting a minimum of 100 hours of lap-lane space for the purpose of practicing per fiscal year, and all participants purchasing a monthly or daily pass.
After hours rental (per hr., min. 4 hrs.)	\$175.00		No Change	
Showers	\$3.00		No Change	
Towel Rental	<u>Reg. Rate</u>	<u>Cont. ACH Rate</u>	No Change	
	\$3.00	\$0.00		
Birthday Party (lobby rental, 20 guests)	\$150.00		No Change	

RECOMMENDATION

It is recommended that City Council authorize this fee schedule edit, in order to increase youth swim team's access to the Astoria Aquatic Center.

By: Angela Cosby
 Angela Cosby
 Director of Parks & Recreation



CITY OF ASTORIA
Founded 1811 • Incorporated 1856

MEMORANDUM

DATE: December 1, 2016

TO: MAYOR AND CITY COUNCIL

FROM: BRETT ESTES, CITY MANAGER

SUBJECT: AQUATIC CENTER AND RECREATION CENTER HOLIDAY AND NEW YEARS PROMOTION

DISCUSSION

Increased physical activity and social interaction are a healthy choice at any time of year, but during the inclement weather months on the North Coast, the benefits of having warm, dry, and fun places to recreate highlights the essential services offered by the Parks and Recreation Department. Multiple studies have shown that increased physical activity boosts serotonin levels which aid in the body's resistance to Seasonal Affective Disorder, affecting 1 in 6 people.

Adding to the physical health advantages of exercise are the mental benefits that come with positive interactions with one's community. The Parks and Recreation Department offers many options at the Astoria Recreation Center, Astoria Aquatic Center, and Youth and Adult Sports Leagues that increase users' social circles by connecting them with other patrons who share similar values and goals.

To serve our citizens best, the Parks and Recreation Department is looking to help incentivize the community to become more active, healthy, and well this Holiday season by offering one month of free services to new customers when they sign up for an automated membership or pay for one full year of membership to either the Astoria Aquatic Center, Astoria Recreation Center, or both between December 15th and January 15th. This includes access to the Astoria Aquatic Center, which includes a lap pool, recreation/leisure pool, hot tub, kiddie pool, cardio equipment, and weight equipment and/or access to the Astoria Recreation Centers fitness classes which includes boot camp, Pound, indoor cycling, stretch and tone, yoga, and Zumba.

New customers are defined as customers who have not held a monthly pass within the past 6 month. Automated membership is a monthly commitment that is automatically deducted from the customer's bank account through the automated clearing house (ACH).

Parks and Recreation Department staff believe this promotion will not only provide the benefits of recreation but will also generate new customers and increase the Departments revenue.

RECOMMENDATION

It is recommended Council approve the resolution to allow this Parks and Recreation sales promotion.

By: Angela Cosby
Angela Cosby
Director of Parks & Recreation

RESOLUTION

A RESOLUTION APPROVING AQUATIC CENTER AND RECREATION CENTER HOLIDAY AND NEW YEARS PROMOTION

WHEREAS, Increased physical activity and social interaction are a healthy choice at any time of year, but during the inclement weather months on the North Coast, the benefits of having warm, dry, and fun places to recreate highlights the essential services offered by the Parks and Recreation Department

WHEREAS, The Parks and Recreation Department is looking to incentivize active, healthy activity this Holiday season by offering one month of free services to new customers when they sign up for an automated membership or pay for one full year of membership to either the Astoria Aquatic Center, Astoria Recreation Center, or both between December 15th and January 15th.

THEREFORE, Be It Resolved by the Common Council of the City of Astoria:

Section 1. The Parks and Recreation Department is authorized to offer one month of free services to new customers when they sign up for an automated membership or pay for one full year of membership to either the Astoria Aquatic Center, Astoria Recreation Center, or both between December 15th 2016 and January 15th 2017

Section 6. This resolution shall take effect immediately upon its adoption and approval.

ADOPTED BY THE COMMON COUNCIL THIS 5th DAY OF December 2016.

APPROVED BY THE MAYOR THIS 5th DAY OF December 2016.

Arline LaMear, Mayor

ATTEST:

Brett Estes, City Manager

ROLL CALL ON ADOPTION: YEA NAY ABSENT

Commissioner:

Price

Nemlowill

Warr

Mayor LaMear

APPROVED AS TO FORM: